

THE IDEA PORTAL

The Reporting and Idea Portal modules are designed to complement and further enhance XQUIS Human Capital Management System core functionalities. These modules are of the same design and architecture as the main modules, capable of full integration and link within the whole System Suite without any difficulties or hassles, and are also dynamic, continue to be developed and updated to meet ever-changing customer demand.

IDEA PORTAL

Idea Portal is a flexible, scalable, and fully customizable portal that truly supports the way the enterprise works through delivering integrated facilities that eliminate communication bottlenecks. It enables users to access the system from any internet or internet ready workstations, to view and download forms, company documents, circulars and information via the corporate intranet. Every user then is able to enter data through customizable issue screens and thus provide feedback through feedback form.

At the same time users can engage in easy-to-use search function to search for corporate information. Updating of information and accessing staff directories are available via WEB browser.



Example of Idea Portal Screen

CONTENT MANAGEMENT SYSTEM

Content Management System is a tool to help organization create, manage and scale their WEB based content and application via a standardized, easy to use, and centralized interface.

SUGGESTION MANAGEMENT SYSTEM

The Suggestion Management System is a fully web-based application that provides an effective electronic means of accurately and efficiently managing suggestions within an organization. It embraces a formal framework for generating ideas

bottom-up, and helps to develop and enhance an Innovative corporate culture.

The Suggestion Management System provides a best practice framework for harvesting the creativity and expertise of employees and managing the resulting suggestions through the process of assessment, implementation, and reward. It is a role based workflow which makes it possible to map an organization process and assign role such as evaluator, promoter, approving authority, and administrator to individuals or groups.

Improvement Ideas
Monday, May 9, 2005

Submit an Improvement Idea

To find out more about Improvement Ideas, [click here.](#)
* All fields are mandatory

Name:

Email:

Country:

Department:

Primary Suggestion Category:

Secondary Suggestion Categories:

Cost Saving
 Customer Satisfaction & Loyalty
 Improved Work Efficiency
 Increase in Sales Turnover & Profits
 Innovation
 Wastage
 Others

Problem Area Issues:

Proposed Solution:

Idea would not be accepted for consideration if it:

- Only states a problem without any proposed solution
- Is not practical or viable to implement
- Is a grievance? HR issues
- Is criticism directly to staff or any part of HP

Improvement Ideas Approval

For Approval:

Nadeem Rafi (nadeem@hp.com)

Department: Business Imaging & Printing
Country: AP
Date Suggested: 5/9/2005 11:32:59 AM

Primary Suggestion Category: Cost Saving
Secondary Suggestion Category: Customer Satisfaction & Loyalty, Improved Work Efficiency

Problem Area Issues:
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce quis purus quis dui gravida consequat. Maecenas dignissim, quam vitae malesuada adipiscing, massa dui dapibus tortor, eget bibendum nibh eros et tellus.

Proposed Solutions:
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce quis purus quis dui gravida consequat. Maecenas dignissim, quam vitae malesuada adipiscing, massa dui dapibus tortor, eget bibendum nibh eros et tellus.

Points Calculation

Increase Customer Retention / Loyalty	Low
Increase in Revenue / Sales / Profits / ROI	Low
Cost Savings	Low
Innovation	Low

Calculated Points:

Previously assigned points for this idea: 0

Idea Status
Select the idea status:

Remarks

From:

To:

Country:

Total number of idea submissions: 3
Number of New records: 3
Number of Accepted records: 0
Number of Rejected records: 0
Number of Evaluated records: 0
Number of Implemented records: 0
Total number of employees: 3
% of ideas accepted: 0
% of ideas implemented: 0
Average number of ideas submitted by employees: 0

Suggestion Management System Screen

ELECTRONIC SURVEY SYSTEM

The Electronic Survey System is an easy-to-use, automated survey system that gives non-technical users the ability to manage their own web surveys. Invited or general participants can take part in surveys electronically, with the system configured to accept feedback and collate data for evaluation and statistical purposes. It eliminates the high cost of manual outsourcing and puts the entire survey process in control.

Ongoing, accurate, and enterprise-wide feedback is mission-critical for understanding how to succeed in professional environments. Most organizations depend on the relationships with customers, prospects, partners, employees, investors and others. The Electronic Survey System helps in collecting analyze and reporting on the feedback of these key groups. With the system, the organizations can gather the strategic intelligence necessary to make better decisions — quickly, easily, and more cost effectively.

• Click on Save button after the survey is completed.
 • Click on Cancel button to go back to previous page.

Performance Appraisal	
5. Performance results are consistently far above position requirements. Highest degree of performance.	
4. Performance exceeds basic requirements of the position.	
3. Performance fully meets basic requirements of the position.	
2. Performance meets some basic requirements of the position, but falls short in certain critical areas. Improvement is needed during the next review period.	
1. Performance does not meet minimum requirements of the position.	
Go to Section: 1 2 3 4	
I. Job Knowledge and Skills	
1 Possesses and applies the practical and theoretical knowledge	
<input type="radio"/> 5	
<input type="radio"/> 4	
<input type="radio"/> 3	
<input type="radio"/> 2	
<input type="radio"/> 1	
2 Willingness and ability to perform	
<input type="radio"/> 5	
<input type="radio"/> 4	
<input type="radio"/> 3	
<input type="radio"/> 2	
<input type="radio"/> 1	

• Click on Cancel button to go back to previous page.

Overall Results	
Survey Title	Employee Profile
Survey Period	09-07-2003 10:14:06 AM to 11-07-2003 10:14:06 AM
Owner	Gabriel
Group	emp
Total Number of Participants	5
Number of Personnel Participated	4
Number of Personnel did not Participated	1
Go to Section: 1	

profile

1 Gender	
Responses	
male	
No.	%
2	50.0
female	
No.	%
2	50.0

2 How long have you had your current job	
Responses	
less than 6 months	
No.	%
0	0
more than 6 months, less than a year	
No.	%
1	25.0
1-2 years	
No.	%
1	25.0
2-3 years	
No.	%
1	25.0
3 years and above	
No.	%
1	25.0

3 What do you think of the company	
Responses	
Excellent	
No.	%
1	25.0
Good	
No.	%
2	50.0
Average	
No.	%
1	25.0
Bad	
No.	%
0	0

Go to Section: 1

Design Questionnaires Screen and Online Result Screen